

NCR YN JANUARY 2018 E-7-ADVANCEMENT STANDDOWN

Date:	11-Jan-18							
Time:	0800-1600							
Location:	Room: 4D440							
Schedule								
Day 1:								
Time	Mins	Topics	Presenter	Email	Phone	CPO Mentor	Email	Phone
0800-0815	15	Introductions and Overview of Schedule						
0815-0900	45	SECNAVINST 1650.1H, NAVY AND MARINE CORPS AWARDS MANUAL	YN1 Kyle Alldredge	kyle.a.alldredge@navy.mil	703-697-6437	YNC Derrick Neese	derrick.neese@navy.mil	703-692-9043
0900-1000	60	TOPIC 1: SECNAV M-5510.30, DEPARTMENT OF THE NAVY PERSONNEL SECURITY PROGRAM TOPIC 2: SECNAV M-5510.36, DEPARTMENT OF THE NAVY INFORMATION SECURITY PROGRAM	YN1 Joshua Roscoe	joshua.d.roscoe.mil@mail.mil	703-695-5632	YNC Jeffrey Mason	jeffrey.mason@navy.mil	703-695-3800
1000-1015	15	BREAK						
1015-1100	45	JOINT TRAVEL REGULATIONS (JTR), THE JOINT TRAVEL REGULATIONS UNIFORMED SERVICE MEMBERS AND DOD CIVILIAN EMPLOYEES; CHAPTER 10, 5	PS1 Patrick Pean PS1 Phyo Myo	patrick.pean@navy.mil phyo.k.myo@navy.mil	703- 697-3070	PSCS Dante Calvo	dante.calvo@navy.mil	703-614-2398
1100-1200	60	SECNAV M-5216.5 (2015), DEPARTMENT OF THE NAVY CORRESPONDENCE MANUAL	YN1 Julio Castro	Julio.Castro@navy.mil	703-695-6465	YNC Chrishawn Smith	chrishawn.smith@navy.mil	703-697-7146
1200-1300	60	LUNCH						
1300-1330	30	OPNAVINST 1710.7A, SOCIAL USAGE AND PROTOCOL HANDBOOK	YN1 Christina Rowe	christina.rowe@navy.mil	703-697-7106	YNCS James Barnes	james.g.barnes@navy.mil	703-695-5664
1330-1400	30	SUPERINST 1301.40B, FORMAT AND PROCEDURES FOR VALIDATION AND DISTRIBUTION OF THE OFFICER DISTRIBUTION CONTROL REPORT	YN1 Joseph Finney	joseph.m.finney@navy.mil	703-695-3694	PSC Michael Rangel	michael.rangel@navy.mil	703-604-2661
1400-1415	15	BREAK						
1415-1515	60	Topic 1: SECNAV M-5213.1, DEPARTMENT OF THE NAVY FORMS MANAGEMENT MANUAL Topic 2: OPNAVINST 5215.17A NAVY DIRECTIVES MANAGEMENT PROGRAM	YN2 Angie Morales	angie.morales@navy.mil	703-692-8151	CTRCS Erin Piazza	erin.piazza@navy.mil	703-604-5482
1515-1545	30	SECNAV M-5214.1, DEPARTMENT OF THE NAVY INFORMATION REQUIREMENTS (REPORTS) MANUAL	YN1 Willie Thompson	willie.thompson@navy.mil	703-697-0652	YNC ManciniRosa	gracie.rosas@navy.mil	703-695-9954
1545-1600	15	REVIEW / CRITIQUE SHEETS / CLOSING REMARKS						

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Date:	11-Jan-18									
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Time	Mins	Topics	Presenter	Email	Phone	CPO Mentor	Email	Phone		
0800-0815	15	Overview of Schedule								
0815-0915	60	MCM 2012 EDITION, MANUAL FOR COURTS-MARTIAL UNITED STATES (2012 EDITION); APPENDIX 1, 14, 21, 22, 5, 7, 9; ARTICLE 126; MRE 311, 313, 314, 315, 316, 501, 506; PART 5; RCM 1103, 1104, 1110, 1301, 1305, 312, 703	LN1 Maria Bryant	maria.bryant@navy.mil	703-614-4445	YNC Juan McCants	juan.d.mccants.mil@mail.mil	703-695-6894		
0915-1000	45	JAGINST 5830.1A PROCEDURES APPLICABLE TO COURTS AND BOARDS OF INQUIRY; ENCLOSURE 1	YN1 Casteam Morrison	casteam.morrison@navy.mil	703-697-9173	YNC Jose Rosario	jose.m.rosario@navy.mil	703-695-3834		
1000-1015	15	BREAK								
1015-1115	60	NAVPER 155600 (WITH CHANGE-58), NAVAL MILITARY PERSONNEL MANUAL; ARTICLE 1910	LN1 Jacqueline Witty	Jacqueline.Witty@ndu.edu	202-685-2015	YNCS Tatiana Torres	tatiana.torres@navy.mil	703-695-7068		
1115-1200	45	JAGINST 5801.2B, NAVY-MARINE CORPS LEGAL ASSISTANCE PROGRAM	LN1 Victor Rolling	victor.l.rolling@navy.mil	240-373-1186	YNC ManciniRosa	gracie.rosas@navy.mil	703-695-9954		
1200-1300	60	LUNCH								
1300-1330	30	SECNAVINST 1920.6C (WITH CHANGE-5), ADMINISTRATIVE SEPARATION OF OFFICERS	YN1 Christopher Galvin	christopher.galvin@navy.mil	703-614-5067	YNC Kelda Lang	kelda.h.lang@navy.mil	703-697-8625		
1330-1400	30	SECNAV M-5216.5 (2015), DEPARTMENT OF THE NAVY CORRESPONDENCE MANUAL; Chapter 2, 7	YN1 Raymond Owesney	raymond.owesney@navy.mil	703-604-3576	CPO Ariana Ramirez	arianasarita.d.ramirez.mil@mail.mil	703-699-1224		
1400-1415	15	BREAK								
1415-1445	30	JAG COMNAVLEGSVCCOMINST 5530.2C, NAVY COURTHOUSE SECURITY PROCEDURES	LN2 Michael Gates	michael.a.gates1@navy.mil	202-685-6844	YNC ManciniRosa	gracie.rosas@navy.mil	703-695-9954		
1445-1515	30	OPNAVINST 5800.7A, VICTIM AND WITNESS ASSISTANCE PROGRAM	LN1 Jacqueline Witty	Jacqueline.Witty@ndu.edu	202-685-2015	YNC Jesse Cuevas	yezabeth.cuevas@navy.mil	703-604-7119		
1515-1545	30	SECNAVINST 5720.42F, DEPARTMENT OF THE NAVY FREEDOM OF INFORMATION ACT PROGRAM	LN2 Ashley Ausberry	ashley.ausberry@navy.mil	202-685-5389	YNCS TatianaTorres	tatiana.torres@navy.mil	703-695-7068		
1545-1600	15	REVIEW / CRITIQUE SHEETS/ CLOSING REMARKS								

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Date:	12-Jan-18									
Time:	0800-1615									
Location:	Rooms: 4D440									
Schedule										
Day 2:										
Time	Mins	Topics	Presenter	Email	Phone	CPO Mentor	Email	Phone		
0800-0815	15	Overview of Schedule								
0815-0900	45	JAGINST 5800.7F, MANUAL OF THE JUDGE ADVOCATE GENERAL; CHAPTER 1, 2, 6, 7	LN1 Maria Bryant	maria.bryant@navy.mil	703-614-4445	Chief Simmons	mellissa.simmons@navy.mil	703-614-4597		
0900-1000	60	BUPERINST 1610.10D (WITH CHANGE-1), NAVY PERFORMANCE EVALUATION SYSTEM; ENCLOSURE 2 CHAPTER 1, 10, 11, 13, 14, 15, 18, 19, 2, 3, 4, 6, 9	YN2 Edwin Rodrigues	Edwin.Rodrigues@navy.mil	703-695-9954	YNC Patrick Bort	patrick.bort@navy.mil	703-692-5299		
1000-1015	15	BREAK								
1015-1115	60	NAVPER 155600 (WITH CHANGE-58), NAVAL MILITARY PERSONNEL MANUAL; ARTICLE 1050-210, 1070-080, 1160-050, 1220-260, 1300-400, 1320-080, 1320-110, 1320-140, 1600-070, 1600-100, 1626-020, 1810-020, 1830-070, 1910-010, 1910-110, 1910-400; INTRODUCTION, SECTION 1070-310, 1611-010, 1616-010, 7000-020	LN1 Christopher Ash	Christopher.Ash@osd.mil	703-571-0708	YNC Jesse Cuevas	yezabeth.cuevas@navy.mil	703-604-7119		
1115-1200	45	SECNAV M-5210.1 (REVISION-1), DEPARTMENT OF THE NAVY RECORDS MANAGEMENT PROGRAM RECORDS MANAGEMENT MANUAL; APPENDIX H; INTRODUCTION ; PART I, II, PART 3: Chapter 1, 5	PS1 Ricardo Herrera	ricardo.a.herrera6.mil@mail.mil	703-693-6737	YNC James Campoverde	james.campoverde@navy.mil	703-692-5313		
1200-1300	60	LUNCH								
1300-1330	30	TOPIC 1: SECNAVINST 1752.4B, SEXUAL ASSAULT PREVENTION AND RESPONSE TOPIC 2: OPNAVINST 1752.1C, NAVY SEXUAL ASSAULT PREVENTION AND RESPONSE (SAPR) PROGRAM	YN1 Nattearra Taylor	nattearra.taylor@navy.mil	571-256-8552	GSCS Maria Lopez	maria.c.lopez@navy.mil	703-695-4245		
1330-1400	30	OPNAVINST 1420.1B, ENLISTED TO OFFICER COMMISSIONING PROGRAMS APPLICATION ADMINISTRATIVE MANUAL	YN1 James Allen	james.r.allen1@navy.mil	571-256-8498	NCC Nancy Lowe	nancy.lowe1@navy.mil	703-614-4967		
1400-1415	15	BREAK								
1415-1445	30	C-WAY USER GUIDE (REVISION-1), CAREER WAYPOINT (C-WAY) USER GUIDE	RP1 David Okula	david.okula@navy.mil	703-614-5563	NCC Nancy Lowe	nancy.lowe1@navy.mil	703-614-4967		
1445-1515	30	PRACTICAL TEST QUESTIONS								
1515-1530	15	GUEST SPEAKER: CAPT Hal Mohler								
1530-1600	15	REVIEW / CRITIQUE SHEETS/ CLOSING REMARKS								