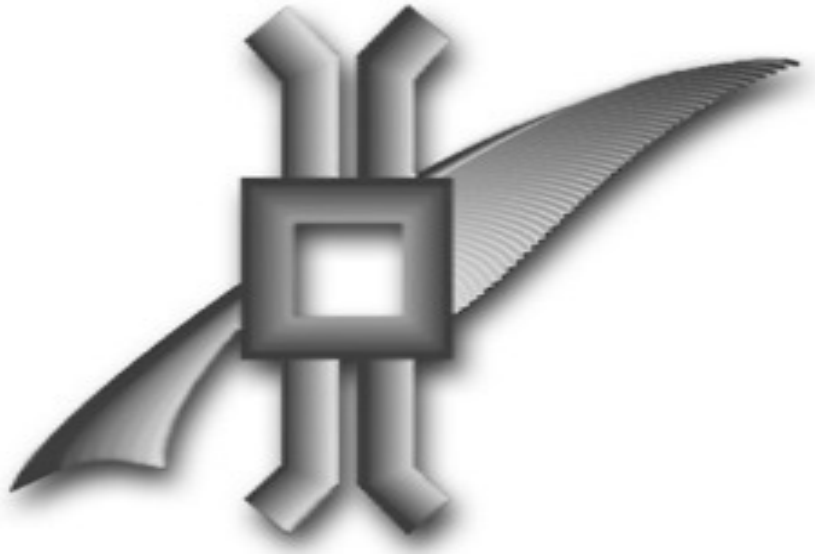




NAVPERS 1626/7, REPORT AND DISPOSITION OF OFFENSE (S)



YN1(SW/AW/EXW) MONIQUE R. TATE
YNC(SW/AW) CHARLES W. HARMON



OBJECTIVES

- EXPLAIN the purpose of NAVPERS 1626/7
- DESCRIBE how to locate information to complete the report chit
- EXPLAIN how to properly fill out each block on the report chit



THE PURPOSE

- Reports the offense(s)
- Records that the accused has been advised of their rights under Article 31, UCMJ
- Can serve as a preliminary inquiry report
- Records the action of the XO at screening hearing



THE PURPOSE

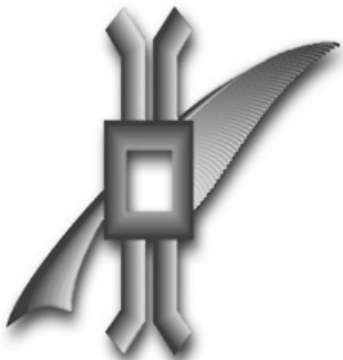
- Records that the accused has been advised of the right to refuse NJP
- Shows the action of the CO at mast
- Records that appeal rights have been explained to the accused
- Becomes a permanent record of the case in the Unit Punishment Book



NAVPERS 1626/7

Front Side

- Person submitting report (LN) sending to NJP authority
- SSN use allowed on legal documents
- May be multiple places and dates of offenses



NAVPERS 1626/7

Front Side

REPORT AND DISPOSITION OF OFFENSE(S)

NAVPERS 1626/7

To: Commanding Officer, USS UNDERWAY (AS 50) Date of Report: 28 July 2014

I hereby report the following named person for the offense(s) noted:

NAME OF ACCUSED	SERIAL NO.	SOCIAL SECURITY NO.	RATE/GRADE	BR. & CLASS	DIV/DEPT
DOE, John C.	N/A	999-99-9999	LSSN/E3	USN	S4/SUP

PLACE OF OFFENSE(S)

USS UNDERWAY (AS 50)

DATE OF OFFENSE(S)

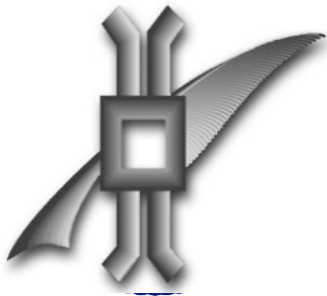
25 July 2014



NAVPERS 1626/7

Front Side

- Draft charges/specifications just like on a charge sheet
- Witnesses ordered by seniority
 - Civilians?
- LN usually submits report



NAVPERS 1626/7

Front Side

DETAILS OF OFFENSE(S) (Refer by Article of UCMJ if known. If unauthorized absence, give following info: time and date of commencement, whether over leave or liberty, time and date of apprehension or surrender and arrival on board, loss of ID card and/or liberty card, etc.):

Charge: Violation of the UCMJ, Article 91

Specification: In that Logistics Specialist Seaman John C. Doe, U.S. Navy, USS UNDERWAY, on active duty, on board USS UNDERWAY, located at Norfolk, Virginia, on or about 25 July 2014, was disrespectful in language toward Logistics Specialist First Class Shirley Temple, U.S. Navy, a petty officer, then known by the said Logistics Specialist Seaman John C. Doe, U.S. Navy, to be a superior petty officer, who was then in the execution of her office, by saying to her, "You are an idiot," or words to that effect.

SEE CONTINUATION PAGE

NAME OF WITNESS	RATE/GRADE	DIV/DEPT	NAME OF WITNESS	RATE/GRADE	DIV/DEPT
TEMPLE, Shirley	LS1/E6	S1/SUP			
JONES, Josh	LS2/E5	S1/SUP			
SMITH, Jane	LS3/E4	S1/SUP			

LN2/E5/NJP Clerk

(Rate/Grade/Title of person submitting report)

Awesome, Ima B.

(Signature of Accuser)



NAVPERS 1626/7

Front Side

- 31b rights acknowledgment
 - Even if previously acknowledged
 - Witnessed by LN



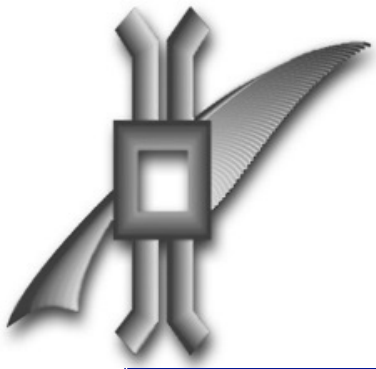
NAVPERS 1626/7

Front Side

I have been informed of the nature of the accusation(s) against me. I understand I do not have to answer any questions or make any statement regarding the offense(s) of which I am accused or suspected. However, I understand any statement made or questions answered by me may be used as evidence against me in event of trial by court-martial (Article 31, UCMJ).

Witness: Ima B. Awesome
(Signature)

Acknowledged: John C. Doe
(Signature of Accused)



NAVPER 1626/7

Front Side

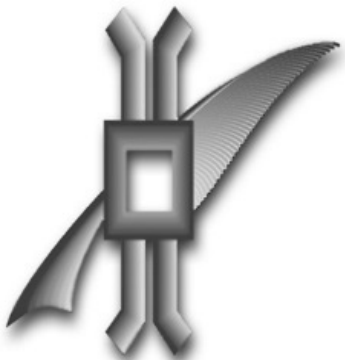
➤ No pre-mast restraint!



NAVPERS 1626/7

Front Side

PRE-MAST RESTRAINT	<input type="checkbox"/> PRE-TRIAL CONFINEMENT	<input type="checkbox"/> RESTRICTED: You are restricted to the limits of _____ in lieu of arrest by order of the CO. Until your status as a restricted person is terminated by the CO, you may not leave the restricted limits except with the express permission of the CO or XO. You have been informed of the times and places which you are required to muster.
	<input type="checkbox"/> NO RESTRICTION	
(Signature and title of person imposing restraint)		(Signature of Accused)



NAVPERS 1626/7

Front Side

➤ Information Concerning Accused

- Only use what is officially reflected in accused's Electronic Service Record (ESR)
- Look for Page 7s, Page 13s, and awards info for any previous NJPs/courts-martial/civilian convictions
 - ✓ May have to coordinate with previous command



NAVPERS 1626/7

Front Side

INFORMATION CONCERNING ACCUSED

CURRENT ENL. DATE	EXPIRATION CURRENT ENL. DATE	TOTAL ACTIVE NAVAL SERVICE	TOTAL SERVICE ON BOARD	EDUCATION	AFQT	AGE
DDMMYY 26JAN11	25JAN15	3YRS, 6MOS	2YRS, 10MOS	12	76	22
MARITAL STATUS	NO. DEPENDENTS	CONTRIBUTION TO FAMILY OR QTRS. ALLOWANCE (Amount required by law)		PAY PER MONTH (Including sea or foreign duty pay, if any)		
SINGLE	0	N/A		E-3 - \$1789/\$894 E-2 - \$1704/\$852		

RECORD OF PREVIOUS OFFENSE(S) (Date type action taken etc. Nonjudicial punishment incidents are to be included.)

01AUG13: CO'S NJP FOR VUCMJ, ART. 86, UA FM 0800-1400,
22JUL13.

AWD: 21 DAYS REST (SUSP X 6 MOS).

OR

NONE.



NAVPERS 1626/7

Back Side

➤ Preliminary Inquiry (PI)

- NAVPERS 1626/7 can serve to document
- May have PI in other format
- Include witnesses interviewed during PI
 - ✓ Order the same as on front side
- PI Officer makes recommendation to CO



NAVPERS 1626/7

Back Side

PRELIMINARY INQUIRY REPORT

From: Commanding Officer

Date: 28 July 2014

To: MAC (SW) Johnny Law, USN

1. Transmitted herewith for preliminary inquiry and report by you, including, if appropriate in the interest of justice and discipline, the preferring of such charges as appeal to you to be sustained by expected evidence.

REMARKS OF DIVISION OFFICER (*Performance of duty, etc.*)

NONE.

NAME OF WITNESS	RATE/GRADE	DIV/DEPT	NAME OF WITNESS	RATE/GRADE	DIV/DEPT
<u>TEMPLE, Shirley</u>	<u>LS1/E6</u>	<u>S1/SUP</u>	<u>SMITH, Jane</u>	<u>LS3/E4</u>	<u>S1/SUP</u>
<u>JONES, Josh</u>	<u>LS2/E5</u>	<u>S1/SUP</u>			

RECOMMENDATION AS TO DISPOSITION

☐

REFER TO COURT-MARTIAL FOR TRIAL OF ATTACHED CHARGES
(Complete Charge Sheet (DD Form 458) through Page 2)



DISPOSE OF CASE AT MAST

☐

NO PUNITIVE ACTION NECESSARY OR DESIRABLE

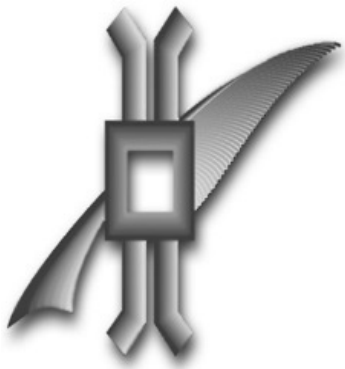
☐

OTHER

COMMENT (*Include data regarding availability of witnesses, summary of expected evidence, conflicts in evidence, if expected. Attach statements of witnesses, documentary evidence such as service record entries in UA cases, items of real evidence, etc.*)

SEE ATTACHED INVESTIGATOR'S REPORT.

Johnny Law, MAC, USN
(Signature of Investigating Officer)



NAVPERS 1626/7

Back Side

➤ XOI

- Not required
- Document if conducted
- DRB?



NAVPERS 1626/7

Back Side

ACTION OF EXECUTIVE OFFICER

☐

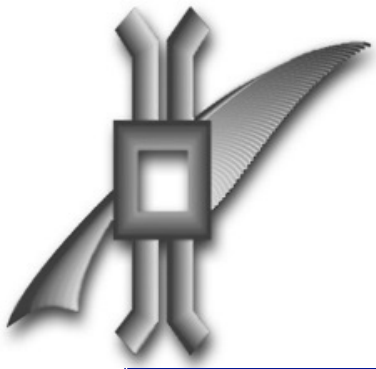
DISMISSED

☒

REFER TO CAPTAIN'S MAST

SIGNATURE OF EXECUTIVE OFFICER

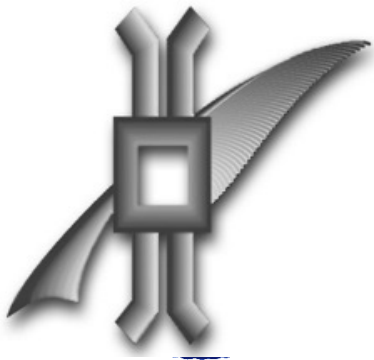
Sunday Skipper, CDR, USN



NAVPERS 1626/7

Back Side

- Right to demand trial
 - SHORE DUTY ONLY
 - “Demand”
 - Ensure accused circles IAW preference



NAVPERS 1626/7

Back Side

RIGHT TO DEMAND TRIAL BY COURT-MARTIAL

(Not applicable to persons attached to or embarked in a vessel)

I understand that nonjudicial punishment may not be imposed on me if, before the imposition of such punishment, I demand in lieu thereof trial by court-martial. I therefore (do) (do not) demand trial by court-martial.

WITNESS

N/A

SIGNATURE OF ACCUSED

N/A



NAVPERS 1626/7

Back Side

➤ Action by CO

- CO may complete
- May prefer LN to complete
- Ensure it reflects what was announced
- Write in suspension next to punishment
- Detention not authorized
- What if accused is not present?
- CO signature!



NAVPERS 1626/7

Back Side

ACTION OF COMMANDING OFFICER

<input type="checkbox"/>	DISMISSED
<input type="checkbox"/>	DISMISSED WITH WARNING (Not considered NJP)
<input type="checkbox"/>	ADMONITION: ORAL/IN WRITING
<input type="checkbox"/>	REPRIMAND: ORAL/IN WRITING
<input checked="" type="checkbox"/>	REST. TO <u>USS UNDERWAY</u> FOR <u>30</u> DAYS
<input type="checkbox"/>	REST. TO _____ FOR _____ DAYS WITH SUSP. FROM DUTY
<input checked="" type="checkbox"/>	FORFEITURE: TO FORFEIT \$ <u>852.00</u> PAY PER MO. FOR <u>2</u> MO(S)

<input type="checkbox"/>	CONF. ON _____, 1, 2, OR 3 DAYS
<input type="checkbox"/>	CORRECTIONAL CUSTODY FOR _____ DAYS
<input checked="" type="checkbox"/>	REDUCTION TO NEXT INFERIOR PAY GRADE
<input type="checkbox"/>	REDUCTION TO PAY GRADE OF _____
<input type="checkbox"/>	EXTRA DUTIES FOR _____ DAYS
<input type="checkbox"/>	PUNISHMENT SUSPENDED FOR _____
<input type="checkbox"/>	REFER TO ART. 32 INVESTIGATION
<input type="checkbox"/>	RECOMMENDED FOR TRIAL BY GCM

<input type="checkbox"/>	DETENTION: TO HAVE \$ _____ PAY PER MO. FOR (1, 2, 3) MO(S) DETAINED FOR _____ MO(S)
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<input type="checkbox"/>	AWARDED SPCM	<input type="checkbox"/>	AWARDED SCM
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DATE OF MAST

1 August 2014

DATE ACCUSED INFORMED OF ABOVE ACTION

1 August 2014

SIGNATURE OF COMMANDING OFFICER

Haze Gray



NAVPERS 1626/7

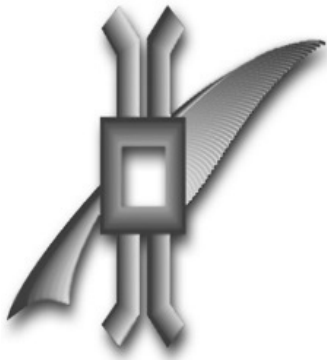
Back Side

➤ Appeal rights

- In conjunction with JAGMAN A-1-g

➤ Final administrative action

- Appeal submitted?
- Service record entries done immediately



NAVPERS 1626/7

Back Side

It has been explained to me and I understand that if I feel this imposition of nonjudicial punishment to be unjust or disproportionate to the offenses charged against me, I have the right to immediately appeal my conviction to the next higher authority within 5 days.

SIGNATURE OF ACCUSED

DATE

I have explained the above rights of appeal to the accused.

John C. Doe,

1 Aug 14

SIGNATURE OF WITNESS Ima Awesome DATE: 1 Aug

14

FINAL ADMINISTRATIVE ACTION

APPEAL SUBMITTED BY ACCUSED

DATED: No appeal submitted

FORWARDED FOR DECISION ON:

FINAL RESULT OF APPEAL:

APPROPRIATE ENTRIES MADE IN SERVICE RECORD AND PAY ACCOUNT ADJUSTED WERE REQUIRED

DATE: 2 August 2014

IBA

(Initials)

FILED IN UNIT PUNISHMENT BOOK:

DATE: 2 August 2014

IBA

(Initials)



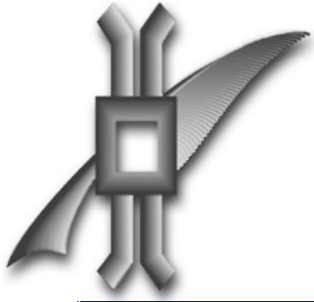
REVIEW

- T/F – Appeal notification is required for every NJP case with a guilty finding.
- What is the report chit form number?
- T/F – The date of the report chit is the date the allegation(s) was/were reported.
- Where are report chits filed upon completion of NJP?
- T/F – An accused is required to acknowledge the nature of the accusation(s). Is there an exception?



REVIEW

- How do you list the witnesses on the report chit?
- T/F – The right to demand trial by court-martial is required to be signed by the accused.
- On the report chit, where would you indicate that an accused appeared before the XO? DRB?
- In calculating an accused's pay per month, what types of "pay" do we use?
- T/F – Every report chit generated (including dismissed cases) is required to be filed in the unit punishment book.



QUESTIONS?