BUPERSINST 1430.16F (WITH CHANGE-1), ADVANCEMENT MANUAL FOR THE ADVANCEMENT OF ENLISTED PERSONNEL OF U.S. NAVY AND U.S. NAVAL RESERVE; CHAPTER, 3

NCR TRAINING STAND-DOWN

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OBJECTIVES

- ➢ Explain and understand the Advancement-in-Rate or Change of Rating worksheet
- ➢ Review Chapter 3 of the Advancement Manual

REFERENCES

➢ BUPERSINST 1430.16F (WITH CHANGE-1), ADVANCEMENT MANUAL FOR THE ADVANCEMENT OF ENLISTED PERSONNEL OF U.S. NAVY AND U.S. NAVAL RESERVE; CHAPTER, 3

NETPDTC 1430/3

➢ The Educational Service Officer (ESO) is responsible for preparation of the NETPDTC 1430/3, w Advancement-in-Rate or Change of Rating Worksheet for each candidate participating in a Navy-wide advancement cycle (E4 - E7), including Limited Duty Officer (LDO) Program candidates.

➢ESO holds Worksheets in a suspense file pending results of the examinations. Worksheets will be retained until the limiting date of the respective cycle.

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NAME (Block 1) • Enter full name (last, first, and middle), as verified by command EDVR or NSIPS data for drilling Reservists. • Skip one space between last, first, and middle name. If length exceeds spaces available, enter as much information as possible.

SOCIAL SECURITY NUMBER/DoD NUMBER (Block 2)

EXAM RATE (Block 3)

CYCLE (Block 4)

EXAMINATION SERIAL (Block 5)

E8/9 CANDIDATES (Block 6)

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NETPDTC 1430/3

FILL IN IF APPLICABLE (Block 7)

➢ LDO Candidate: Pertains only to those who are participating in the exam for LDO purposes ONLY. If candidate is eligible for both LDO and advancement, do not check this block.

➢ Personnel Exchange Program (PEP): Only for E7 candidates currently assigned to, or within 2 years after completion of PEP tour.

➢ School:

   N – candidate has not or will not graduate from a Class "A" or "C" school by date of exam

   A – candidate has or will have graduated from a "Class A" school that corresponds with the exam rate by date of exam

   C – candidate has or will have graduated from a Class "C-7" school by the date of exam.

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AWARDS (Block 8)

Enter the total number of points for awards. A digit should appear in each space. Enter points only for awards approved or earned prior to the day of the regularly scheduled examination. • Maximum award points authorized for E4/E5 candidates is 10 points and 12 points for E6.

AWARD	NUMBER POINTS/AWARDS		NOTES*
Medal of Honor	10		
Navy Cross	5		
Distinguished Service Medal or Cross	4		
Silver Star Medal	4		
Legion of Merit	4		
Distinguished Flying Cross	4		
Navy and Marine Corps Medal	3		
Bronze Star Medal	3		
Purple Heart	3		
Defense Meritorious Service Medal	3		
Meritorious Service Medal	3		
Air Medal (Strike/Flight)	3		
Joint Service Commendation Medal	3		
Navy and Marine Corps Commendation Medal	3		
Executive Letter of Commendation	2	(max 1)	(1)
Joint Service Achievement Medal	2		
Navy and Marine Corps Achievement Medal	2		
Combat Action Ribbon	2		
Gold Life Saving Medal	2		
Good Conduct Medal (Navy or Marine Corps)	2	(max 5)	(2)
Navy Reserve Meritorious Service Medal	2	(max 5)	(2)
Greater than 90 consecutive days of service In Iraq, Afghanistan or the horn of Africa, Kuwait, Guantanamo (GTMO), Joint Task Force 515 (USPACOM) or the Joint Force Special Task Force-Philippines (USPACOM) (Service after 24 October 2001)	2		(3)
Letter of Commendation (Flag/Senior Executive Service)	1	(max 2)	(1)

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PERFORMANCE MARK AVERAGE (PMA) (Block 9)

E5/E6 PEP candidates require a PMA for every examination cycle they are competing in. Compute PMA as follows:

Use all NAVPERS 1616/26, Evaluation Report & Counseling Record (E1-E6) (active/inactive) in the respective paygrade, including frocked, for the computation period announced in the respective cycle NAVADMIN and/or supplemental guidance from NAVPERSCOM (PERS-811/812) Web site.

Add marks together from block 45 of each evaluation and divide by number of marks. Do not use evaluations marked NOB in block 45 in computing PMA. Carry to 3 decimal places and round up/down (less than 5, round down, 5 and up, round up).

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            BLOCK 45 CONVERSION

Early Promote          =        4.0
Must Promote           =        3.8
Promotable             =        3.6
Progressing            =        3.4
Significant Problems   =        2.0
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DATA ELEMENTS (CONT'D)

Regular Evaluations not Available for Computing PMA

• Prepare a special evaluation if a member's field service record does not contain an evaluation report in the correct paygrade or with an ending date during the period specified in the current examination cycle NAVADMIN message.

• For special evaluations prepared as the single evaluation for computing PMA, or for special evaluations for students undergoing instructions who do not have a regular evaluation for the computation period, mark all trait blocks in which members can reasonably be evaluated, including block 45.

• Special evaluations prepared for examination participation must have the following ending dates:

- • 31 December for the January examination.
- • 31 January for the February (IR) examination.
- • 28/29 February for the March examination.
- • 31 July for the August (IR) examination.
- • 31 August for the September examination.

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DATA ELEMENTS (CONT'D)

DATE (Block 10)

Enter the date of examination administration.

PERM DUSTA UIC (Block 11)

Enter five digit Unit Identification Code (UIC) of the command to which the candidate is attached.

For those candidates scheduled to transfer prior to publication of exam results, enter the five-digit UIC of the prospective command.

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DATA ELEMENTS (CONT'D)

➢ Block (A): Completion is not mandatory. Use for assistance in determining TIR eligibility.

➢ Block (B): Completion is not mandatory. Use for determining and recording satisfactory drilling participation and waiver action if required.

➢ Block (C): Completion required if participating in examination with change of rate authority.

➢ Block (D): Completion is required. Member must sign worksheet prior to taking advancement examination.

➢ Block (E): Completion is not mandatory. Intended for use by ESO as a reminder of general advancement requirements.

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Thank you

Questions?